

## Kaltura Webcam Recording

### Overview

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Kaltura's web-based webcam recording is a great way for students and faculty to add presence to an online course.

### Uses

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#### INTRODUCTIONS (FACULTY & STUDENTS)

Record a brief introduction to include in your Blackboard course. Introductions could be placed in the course or announcements (faculty) or within a discussion forum (students or faculty).

#### MODULE INTRODUCTIONS (FACULTY)

Record a brief introduction for each module in your course. Consider including .. goals and an outline of the module; additional details on assignments or areas where students typically need guidance.

#### COURSE ANNOUNCEMENTS (FACULTY)

Record a brief course announcement to add an active presence to the course. Consider including .. a summary of the prior week's activity, goals for the week ahead, details on an upcoming or ongoing project, etc.

### Best Practices

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#### PLAN YOUR WEBCAM RECORDING

Consider reusability (avoid dates, term info); create an outline; write a script

#### PREPARE THE RECORDING ENVIRONMENT

Find a quiet place; consider your position, visibility, and lighting in the recording frame

#### SET YOURSELF UP FOR SUCCESS

Be mindful of your voice (tone, rate of speech); be prepared with your script nearby; record and playback a brief, test webcam recording to practice

## Webcam Recording with Kaltura

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#### FROM VIDEO.KENT.EDU

1. Visit [video.kent.edu](http://video.kent.edu).
2. Login (Flashline username/password).
3. Click *Add New > Webcam Recording*.
4. As prompted, click to allow the browser to use your microphone and webcam.
5. Click the webcam preview start and stop the recording.
6. Review the recording.
  - 6.1. Click *Save* to keep the recording.
  - 6.2. Click the *Record* button to re-record.
7. Add a title, add additional information, and adjust permission settings as needed.
8. Click *Save*.
9. Add the recording to your Blackboard course via *Build Content > Kaltura Media* or within any Blackboard text editor via *Mashup > Kaltura Media*.

#### FROM A BLACKBOARD TEXT EDITOR

1. Within a text editor (eg. within a discussion post), type your complete message, and press enter/return on your keyboard to create a new line in your message.
2. Click *Mashups > Kaltura Media*.
3. Click *Add New* (upper right) > *Webcam Recording*.
4. As prompted, click to allow the browser to use your microphone and webcam.
5. Click the webcam preview start and stop the recording.
6. Review the recording.
  - 6.1. Click *Save* to keep the recording.
  - 6.2. Click the *Record* button to re-record.
7. Add a title, add additional information, and adjust permission settings as needed.
8. Click *Save*.
9. Click *Back to Browse and Embed*.
10. Locate your recording, and click *Select* to add your recording into the Blackboard text editor.