

Screencasting

Overview

A screencast is a video recording of actions performed on a computer screen, such as navigating a website, creating a document in Microsoft Word (e.g. works cited page or annotated bibliography), or submitting an assignment in Blackboard Learn.

Uses

COURSE OVERVIEW

Record a quick walkthrough of your online course, and highlight important topics, assignments, areas of the course, etc.

TUTORIALS

Record how-to guides for navigating on-screen applications or processes.

STUDENT FEEDBACK

Narrate and clarify concepts or processes on-screen. Be mindful of FERPA regulations and student privacy in all recordings.

Best Practices

PLAN YOUR SCREENCAST

Consider reusability (avoid dates, term info); create an outline; write a script

PREPARE THE RECORDING ENVIRONMENT

Find a quiet place; stage your screen (close unnecessary applications, open/sequence screens that will be displayed)

SET YOURSELF UP FOR SUCCESS

Be mindful of your voice (tone, rate of speech); be prepared with your script nearby; record a brief, test screencast to practice

Screencasting with CaptureSpace

PREREQUISITE: INSTALL CAPTURESPACE

1. Visit video.kent.edu
2. Login (Flashline username/password)
3. Click *Add New > CaptureSpace*
4. Follow the install prompts

RECORD WITH CAPTURESPACE

1. Launch CaptureSpace > SCREEN.
2. Leave the default options set, and choose RECORD.
3. Conduct and complete your screencast.
4. Double-click the CaptureSpace icon, and click DONE.
5. Edit as needed with TRIM (shorten beginning/end) and/or CHOP (select/remove portions).
6. Click DONE and click UPLOAD.
7. Add the recording to your Blackboard course via *Build Content > Kaltura Media* or within any Blackboard text editor via *Mashup > Kaltura Media*.

Tips & Tricks

RECORD A PRACTICE RUN

Record for 30 seconds. Stop and check your recording. Adjust if needed, before completing full recordings.

CHECK LYNDA.COM (via Bb LEARN)

In Blackboard, browse *Build Content > Lynda.com* for existing tutorials before making your own how-to screencasts.

USE DRAWING TOOLS

Press ALT+D while recording to activate the drawing tools; use markers, pens, and shapes to emphasize key points.

CREATE TIMELINES

Access your video in *My Media > Edit > Timelines* tab). Add chapters to create navigation to key points in your video.