Screencasting

Overview
A screencast is a video recording of actions performed on a computer screen, such as navigating a website, creating a document in Microsoft Word (e.g. works cited page or annotated bibliography), or submitting an assignment in Blackboard Learn.

Uses
COURSE OVERVIEW
Record a quick walkthrough of your online course, and highlight important topics, assignments, areas of the course, etc.

TUTORIALS
Record how-to guides for navigating on-screen applications or processes.

STUDENT FEEDBACK
Narrate and clarify concepts or processes on-screen. Be mindful of FERPA regulations and student privacy in all recordings.

Best Practices
PLAN YOUR SCREENCAST
Consider reusability (avoid dates, term info); create an outline; write a script

PREPARE THE RECORDING ENVIRONMENT
Find a quiet place; stage your screen (close unnecessary applications, open/sequence screens that will be displayed)

SET YOURSELF UP FOR SUCCESS
Be mindful of your voice (tone, rate of speech); be prepared with your script nearby; record a brief, test screencast to practice

Screencasting with CaptureSpace
PREREQUISITE: INSTALL CAPTURESPACE
1. Visit video.kent.edu
2. Login (Flashline username/password)
3. Click Add New > CaptureSpace
4. Follow the install prompts

RECORD WITH CAPTURESPACE
1. Launch CaptureSpace > SCREEN.
2. Leave the default options set, and choose RECORD.
3. Conduct and complete your screencast.
4. Double-click the CaptureSpace icon, and click DONE.
5. Edit as needed with TRIM (shorten beginning/end) and/or CHOP (select/remove portions).
6. Click DONE and click UPLOAD.
7. Add the recording to your Blackboard course via Build Content > Kaltura Media or within any Blackboard text editor via Mashup > Kaltura Media.

Tips & Tricks
RECORD A PRACTICE RUN
Record for 30 seconds. Stop and check your recording. Adjust if needed, before completing full recordings.

CHECK LYNDACOM (via Bb LEARN)
In Blackboard, browse Build Content > Lynda.com for existing tutorials before making your own how-to screencasts.

USE DRAWING TOOLS
Press ALT+D while recording to activate the drawing tools; use markers, pens, and shapes to emphasize key points.

CREATE TIMELINES
Access your video in My Media > Edit > Timelines tab). Add chapters to create navigation to key points in your video.